

**MAILING ADDRESS**

PO Box 2022  
Carmel, IN 46032-2022

Fax: (800) 757-6324

**CONFIDENTIAL INSURANCE COMMUNICATION REQUEST FORM**

This form is for use by a person who is covered by insurance and wishes to make a reasonable request to receive communications of insurance claim-related information from CNO Services, LLC\* by alternative means or at alternative locations if disclosing claim-related information could endanger the person.

This form may also be used to terminate a previously granted request for confidential communications.

**SECTION A: Confidential Communication Request or Termination of Previous Request**

Please choose one of the following:

☐ Initial Request – This form is an initial Confidential Insurance Communication Request (Complete the entire form)

☐ Terminate a Previous Request – This form is terminating a previously approved Confidential Communication Request. (Complete sections A and B only.) Future correspondence will be sent to the address of record.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date: month/day/year

**SECTION B: Covered individual requesting confidential communication:**

Name: \_\_\_\_\_ Policy Nos.: \_\_\_\_\_  
(List all applicable policies)

Birth Date: \_\_\_\_\_

Relationship to Policy Owner or Primary Insured: \_\_\_\_\_

**SECTION C: To the covered individual – please read the following and complete the information requested.**

You have the right to make a reasonable request that you receive communications of claim-related information from us by alternative means or at alternative locations if disclosing the claim-related information could endanger you. “Claim-related information” means claim or billing information relating specifically to you, including your name, address, any services received, and the name and address of the provider of any services (such as your doctor). Your request will remain in effect until you revoke the request.

As a covered individual, I request that communications of claim-related information are provided to me by the following alternative means or at the following alternative locations because disclosing the claim-related information at the policy's address of record could endanger me:

In care of: \_\_\_\_\_  
(If you are using someone else's address, then enter his or her name here.)

Alternative Address: \_\_\_\_\_

Alternative Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **SECTION D: Parents, Guardians, or Legal Representatives**

If the covered individual is a child younger than 18-years-old and the person making this request is the child's parent or guardian, then provide:

Parent or Guardian's Name: \_\_\_\_\_

Relationship to Covered Individual: \_\_\_\_\_

If a legal representative (such as a Power-of-Attorney) is making this request on behalf of the covered individual, then provide written evidence of such authority in addition to the following:

Legal Representative's Name: \_\_\_\_\_

Relationship to Covered Individual: \_\_\_\_\_

Organization or Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\*CNO Services, LLC administers policies on behalf of one or more of the following insurance companies, Bankers Life and Casualty Company, Bankers Consec Life Insurance Company \* [\*domiciled in and licensed in the State of New York], Colonial Penn Life Insurance Company, Consec Life Insurance Company, Washington National Insurance Company.